

How to Change the Look & Feel of the System

Objectives

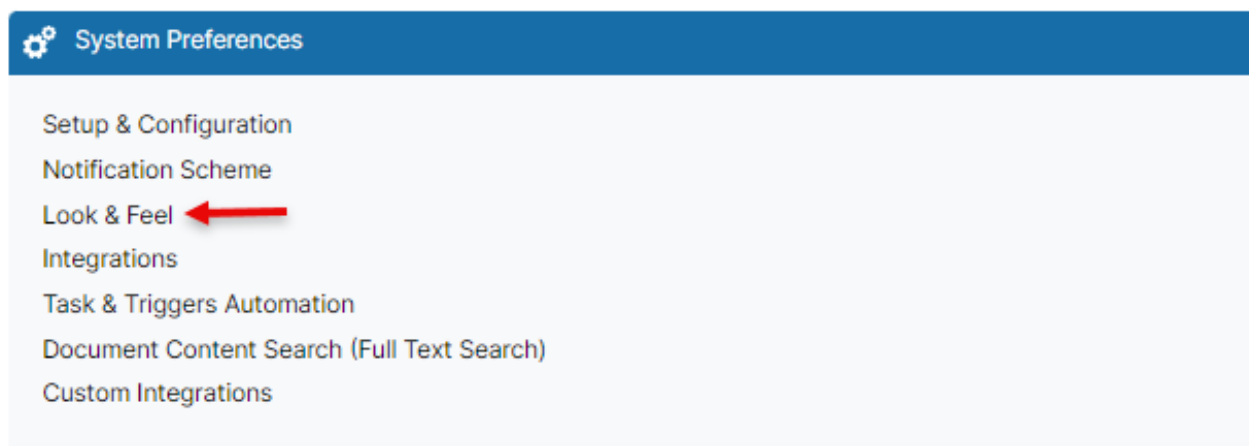
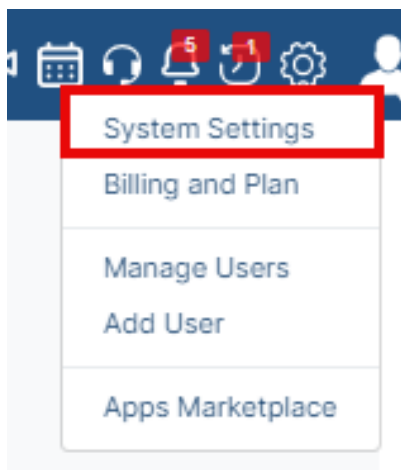
- Upload your Logo and Favicon
- Upload your Font Family
- Customize your theme
- Customize the menu, buttons, and tabs colors

Steps

In LEXZUR, you have the option to customize your application's look based on your business requirements. For example, you can add your institution logo and name, and customize tabs, buttons, menus, and so on.

To do so:

From the **System Settings**, scroll to the **System Preferences** section, and choose **"Look & Feel"**. (Or simply search for Look & feel in the settings page)



Start by adding your own theme if needed.




The list of themes will be under the App Theme drop-down list and you can add a new one from the "+" sign


Settings / Look & Feel


App Title *


App Font Family * [Upload Font File](#) No Chosen File [Inter-Regular.woff2](#) [Restore](#)
Ensure that the font you are uploading supports left-to-right (LTR) text


App RTL Font Family * [Upload Font File](#) No Chosen File [Tajawal-Medium.woff2](#) [Restore](#)
Ensure that the font you are uploading supports right-to-left (RTL) text


App Logo * [Upload Logo](#)  [Restore](#)
Your image will be scaled to a maximum of 120 pixels wide and 36 pixels high.

App Favicon * [Upload Favicon](#)  [Restore](#)
Your image will be scaled to a maximum of 50 pixels wide and 50 pixels high.

Footer Logo * [Upload Logo](#)  [Restore](#)
Your image will be scaled to a maximum of 120 pixels wide and 36 pixels high.

Client Portal Login Logo [Upload Logo](#)  [Restore](#)
Your image will be scaled to a maximum 380 pixels wide and 70 pixels high.

Client Portal Logo [Upload Logo](#)  [Restore](#)
Your image will be scaled to a maximum 124 pixels wide and 48 pixels high.

Client Portal Favicon [Upload Favicon](#)  [Restore](#)
Your image will be scaled to a maximum of 50 pixels wide and 50 pixels high.





App Theme* lexzur [+](#)

Top Menu	Background color	#205081	✎
Buttons	Background hover color	#296ca3	✎
Tabs	Text color	#ffffff	✎
Footer	Text hover color	#ffffff	✎
Client Portal Settings	Dropdown background color	#ffffff	✎
Left Side Menu	Dropdown text color	#000000	✎
Buttons	Universal search background color	#1a4067	✎
Links	Add new button background color	#1abc9c	✎
Login	Add new button hover color	#148c75	✎
Home Background Color			
Login background color			
Headers Background Color			
Dropdowns			
Advisor Portal Settings			
Left Side Menu			
Buttons			
Links			
Home Background Color			
Login background color			

You can here name your App, and upload your company logo, you can also upload your app favicon, and change the footer logo as well.


← → ↻ site.app4legal.com/7691/look_feel


Welcome to App4Legal! [Add a New User](#). You have 216 days left in your trial. [Subscribe now](#)


App4Legal Dashboards • Agile • Contacts • Matters • Tasks • Contracts & Documents • Reports • Time • Billing • More • [New +](#) Universal Search 🔍    


Settings / Look & Feel

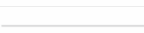
App Title *


App Logo * [Upload Logo](#)  [Restore](#)
Your image will be scaled to a maximum of 120 pixels wide and 36 pixels high.

App Favicon * [Upload Favicon](#)  [Restore](#)
Your image will be scaled to a maximum of 50 pixels wide and 50 pixels high.

Footer Logo * [Upload Logo](#)  [Restore](#)
Your image will be scaled to a maximum of 120 pixels wide and 36 pixels high.

Client Portal Login Logo [Upload Logo](#)  [Restore](#)
Your image will be scaled to a maximum 380 pixels wide and 70 pixels high.

Client Portal Logo [Upload Logo](#)  [Restore](#)
Your image will be scaled to a maximum 124 pixels wide and 48 pixels high.

Client Portal Favicon [Upload Favicon](#)  [Restore](#)
Your image will be scaled to a maximum of 50 pixels wide and 50 pixels high.

App Theme* theme [+](#)

Top Menu	Background color	#205081	✎
Buttons	Background hover color	#296ca3	✎
Tabs	Text color	#ffffff	✎
Footer	Text hover color	#ffffff	✎
Client Portal Settings	Dropdown background color	#ffffff	✎
Left Side Menu	Dropdown text color	#000000	✎
Buttons	Universal search background color	#1a4067	✎
Links	Universal search text color	#ffffff	✎
Login	Add new button background color	#1abc9c	✎
Login background color	Add new button hover color	#148c75	✎
Home Background Color			



The App Title is the name that represents your application in the web browser tab.

Additionally, you have the ability to upload your preferred font family, for both LTR and RTL writing.

You can also customize the colors of any background, text, button, tabs, and so on. All your customized looks could then be saved as a new theme or as the default theme of the application.

Within the Top Menu for example you can change the background color, text color, hover color, and so on... Press on the edit next to the color, and choose the color you want.

You can also change any color related to buttons, Tabs, and footer, and once done press save.



The App logo you uploaded will be reflected then on all the system-generated Notification emails along with the Background color used in the main menu



The Matter has been updated by Carolina Robin.

Matter ID: [M481](#)

Matter Subject: [Legal opinion on Consultancy Agreement](#)

Assignee: Carolina Robin

Client Name: BLP industry

File/Ref #: 5892/2023

Furthermore, you can also manage the [Client Portal](#) and the [Advisor Portal](#) look and feel.

Upload your client portal or advisor portal logo, login page logo, font family, and favicon. And customize the menu, buttons, links colors, etc... in a similar way.

For more information about LEXZUR, kindly reach out to us at help@lexzur.com.

Thank you!