

LEXZUR Word Add-on in Microsoft Word Editor

Objectives:

- Using the word add-on in Word for web

Steps:

Word add-on is now embedded in Microsoft Word web-based document editor. This enables you to draft, redline, and collaborate in real-time in addition to inserting clauses, accessing data, and syncing with LEXZUR.

To access it simply choose the document you want from LEXZUR's attachments page, and open it with **Word for the web**:

The screenshot shows the LEXZUR interface with a sidebar on the left containing various navigation options. The 'Attachments' option is highlighted with a red box. The main content area displays a table of attachments. A dropdown menu is open for the 'Open in' action, showing 'Word for the web' and 'Lexzur Editor' as options. A red arrow points to 'Word for the web'.

Name	Type	Status	Keywords	File Size	Added On	Added By	Modified By
Matters Details	-	-	-	-	2023-12-05 13:21...	Carolina Robinson	Carolina Robin
Task Attachments	-	-	-	-	2023-12-05 13:18...	Carolina Robinson	Carolina Robin
KYC example.docx	Word Document	-	-	23.1 kB	2023-12-05 13:...	Carolina Robins...	Carolina Robin

Enable LEXZUR for Word feature simply by clicking **Allow and Continue**

The screenshot shows the Microsoft Word editor interface with the 'ASSET PURCHASE AGREEMENT' document open. The 'App4Legal for Word App' add-in is installed, and the 'Allow and Continue' button is highlighted with a red box. The document content includes sections for Buyer Details and Seller Details.

ASSET PURCHASE AGREEMENT

This Asset Purchase Agreement, effective on the 5th day of March, 2023 ("Effective Date"), is entered into between the Buyer and Seller as follows:

Buyer Details

Buyer Name: Procurement
Department:
Buyer Address: P.O box
5267
Buyer Entity Type (if not an individual):

Seller Details

Seller Name: Branding
Company:
Seller Address: P.O box
2568
Seller Entity Type:

Page 1 of 4 | 1,060 words | English (U.S.)

You will be asked then to **log in** using your LEXZUR credentials:

Word Business Purchase Agreement - Saved to App4Legal

Search (Alt + Q)

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Editing Share Comments

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investigation.
The Business is not the subject of, or a party to any arbitration or litigation proceedings.
There are no claims or threatened claims from third parties against the Business.

Employee Related Warranties

The Business is compliant with all regulations and laws with respect to its current and former Employees.

Tax Related Warranties

The Business is compliant with all of its required tax payments and filings, and is not the subject of any tax assessment or investigation.

The Buyer warrants that it has obtained all required validation, approval, or authorization (including corporate approvals where applicable) on its end for the Buyer's purchase of the Business, and that the Buyer's execution and performance of this Agreement will not violate any laws or regulations.

4. Closing Date. The Closing shall take place at _____ A.M./PM. on the ____th day of _____, 202_ at _____ ("Closing Date").

5. Pre-Closing Conduct. Until Closing, the Seller must in good faith carry on with the regular operations of the Business, including ensuring that the Business complies with its obligations, and maintains its goodwill with its employees, customers, and the government. The Business shall not materially change its employee roster or their employment terms, alter its equipment, sell or encumber its assets, or enter into any transaction which would adversely and materially affect the condition of the Business.

6. Condition Precedents. The Parties Agree that this Agreement is conditional upon:

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100% Fit Give Feedback to Microsoft

App4Legal for Word

App4Legal
Practice with Innovation

Cloud Server

Email Address

Password

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LOGIN

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You can then use the add-on feature easily.

Editing Share Comments

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Paragraph

- Line Spacing
- Special Indent
- Left-to-Right Text Direction
- Right-to-Left Text Direction
- Show/Hide ¶ Ctrl+Shift+8
- Paragraph Options...

App4Legal

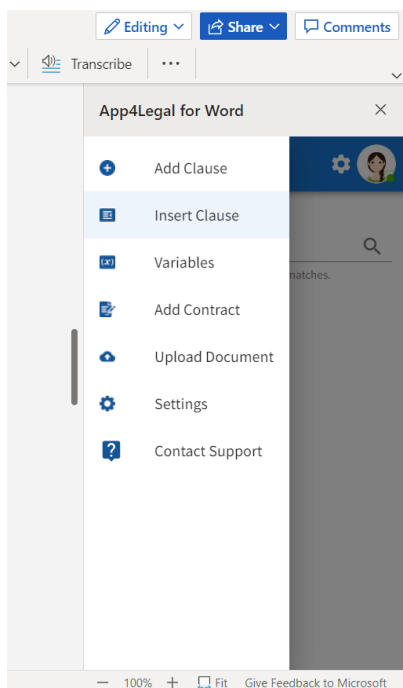
- Contract

Insert Clause

- Add Clause
- Variable
- Add Contract
- Upload docs
- Settings

Insert a Clause from the system, or add a new clause, add variables, add contracts, and upload documents to LEXZUR.

Learn more about how to use LEXZUR for Word in this [guide](#).



For more information about LEXZUR, kindly reach out to us at help@lexzur.com.

Thank you!