

How to Manage Intellectual Properties in Mobile App

Objectives

- Add Intellectual Property
- Manage and edit IP details

Steps

To add a new Intellectual Property to the Lexzur Mobile application, simply access the Intellectual Property Section in the side menu by either clicking on the three-dashes button at the top left of the screen or swiping right.

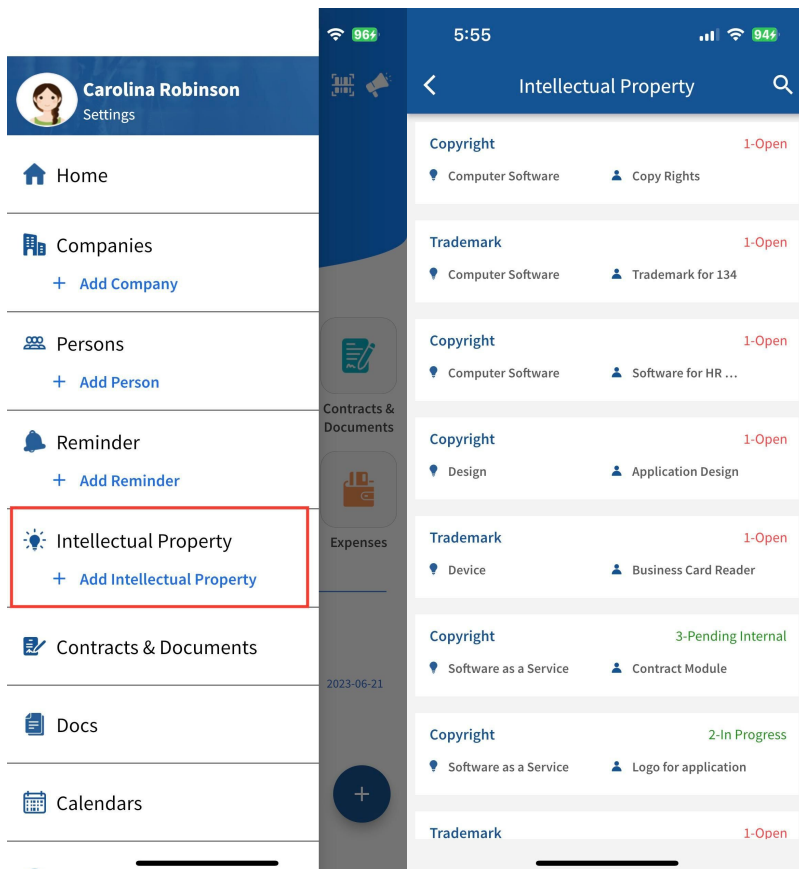
From there, select the option labeled "+ Add Intellectual Property" to initiate the process.

The screenshot displays the Lexzur Mobile app interface. On the left, a sidebar menu lists various sections: Home, Companies, Persons, Reminder, Intellectual Property (highlighted with a red box), Contracts & Documents, Docs, and Calendars. The 'Intellectual Property' section includes a sub-option '+ Add Intellectual Property'. The main screen shows the 'Add Intellectual Property' form. At the top of this screen, there is a blue header bar with a back arrow, the title 'Add Intellectual ...', and a 'SAVE' button (highlighted with a red box). The form fields are as follows:

- Intellectual Property Rights (IPR)*: Copyright
- IP Class*: Exclusive Rights
- IP Subcategory: wordmark
- IP Name*: Business Card Reader
- Subject*: Business Card Reader
- IP Description: (empty)
- Client / Owner Type: (empty)
- Client / Owner Name: (empty)

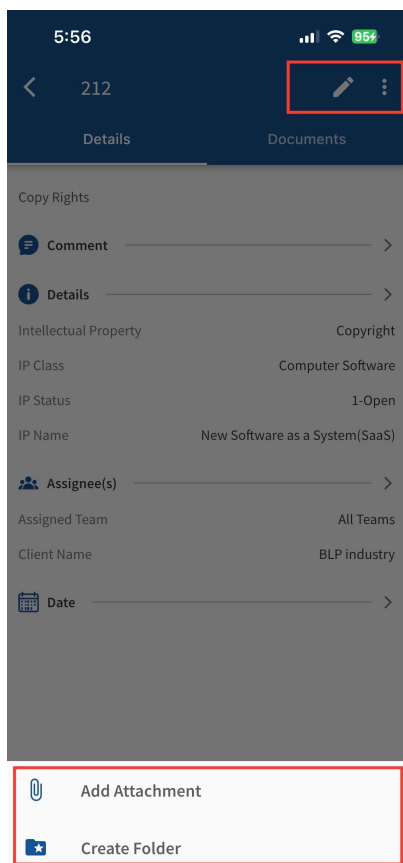
Fill out the mandatory fields such as the Rights, Class, Subcategory, name, and subject. And add more details if needed.

Once added, Intellectual Properties will be then listed on a separate page, you can access it from the Side menu by clicking on **Intellectual Property**



You can easily search for IPs, and open their pages for further modifications.

Click on the IP you want to open its page. From here you can, edit, or add related attachments and create folders.



For more information about LEXZUR, kindly reach out to us at help@lexzur.com.

Thank you!