

How to Specify the User Rate per Hour

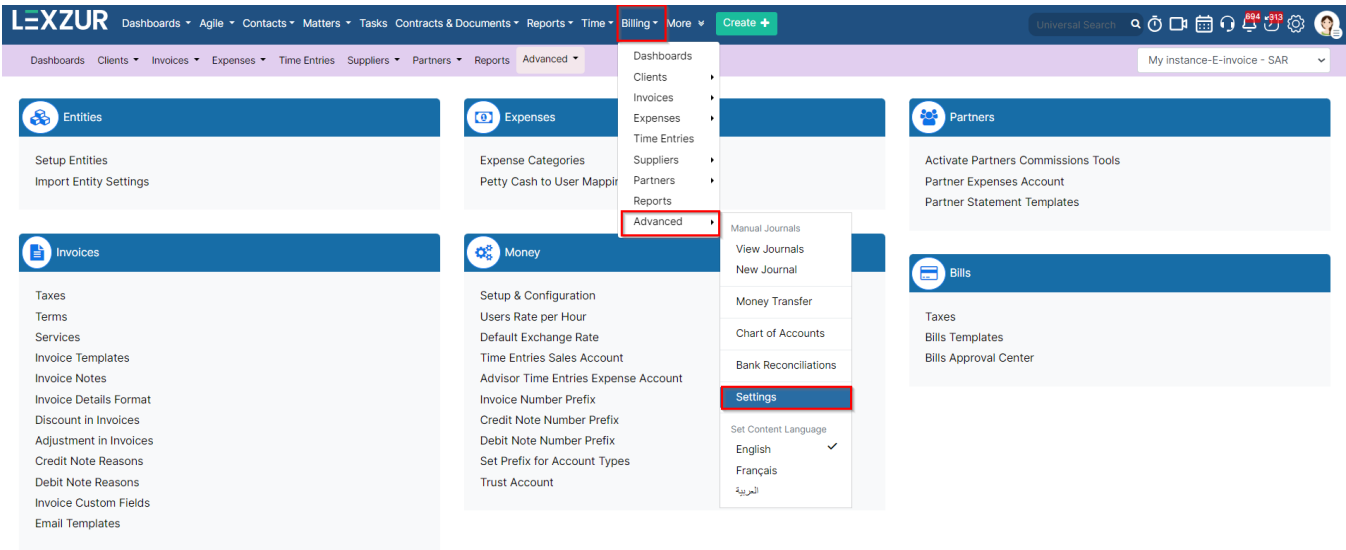
Objectives

- Define User rate per hour

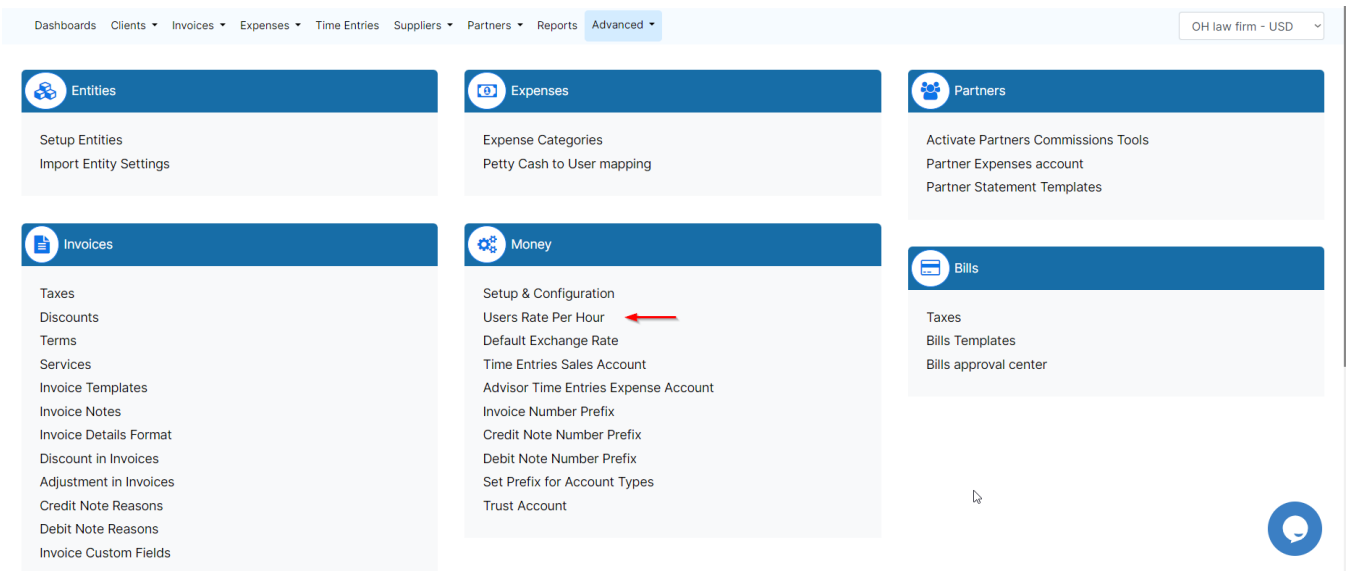
Steps

In LEXZUR, you can specify the rate per hour for every user in the system.

To do so, you must go to **Billing Advanced Settings**.



Select Users Rate Per Hour under Money



A list of users will appear. You can click under **Rate Per Hour** at the level of each user and add the rate, then click on **Save**.

DashboardsClientsInvoicesExpensesTime EntriesSuppliersPartnersReportsAdvanced

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Settings / Users Rate Per Hour

User Rate Per Hour

Advanced Search

SaveCancel

Rate Per Hour	Yearly Billable Target Value	Working Days per Year	ID	First Name	Last Name	User Group	Assigned Team	Title	Position
300.00	120000	260	U29	Mahmoud	Reda	System Administrator			
1000.00	120000	260	U28	Mathieu	Reboisson	Administrator			
500.00	120000	260	U27	Ahmed	Abu Elhamd	Administrator			
1000.00	120000	260	U26	Alice	Jones	Administrator			
500.00	120000	260	U25	Amanda	Todeschini	Administrator			
			U24	Alice	Robinson	Administrator			
			U23	Jason	Robinson	System Administrator			

For more information about LEXZUR, kindly reach out to us at help@lexzur.com.

Thank you!