

How can we add quick links from settings?

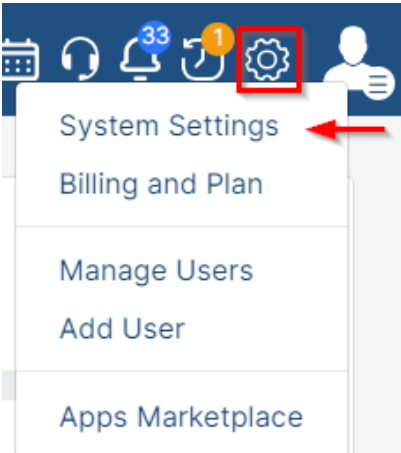
Objectives

- Add Quick Links from the settings

Steps

In LEXZUR, you can add quick links to increase efficiency to your word.

This can be done from the **System Settings** of the application beside the avatar at the top right of the main menu.



To add external links, go to **Setup & Configuration** under System Preferences.

<div>Reminders</div> <div>Reminder Types</div>	<div>Categories</div> <div>Internal Statuses</div> <div>Manage non-business days</div>	<div>Templates</div> <div>Upload Contract/Document Forms</div> <div>Approval Center</div> <div>Signature Center</div> <div>Custom Fields</div> <div>Applicable Laws</div> <div>Attachment Status</div> <div>Attachment Type</div> <div>Document Generator Templates Folder</div> <div>Folder Templates</div> <div>SLA Management</div> <div>DocuSign integration</div>
<div>System Maintenance</div> <div>License</div>	<div>Users & Permissions</div> <div>User Groups</div> <div>Manage Users</div> <div>User Groups Permissions</div>	
<div>System Preferences</div> <div>Setup & Configuration</div> <div>Notification Scheme</div> <div>Look & Feel</div> <div>Integrations</div> <div>Task & Triggers Automation</div> <div>Document Content Search (Full Text Search)</div>	<div>User Management Reports</div> <div>Users Audit Report</div> <div>Login History Report</div> <div>User Management Report</div>	<div>Intellectual Property</div> <div>Intellectual Property Rights</div> <div>IP Classes</div> <div>IP Subcategories</div> <div>IP Statuses</div> <div>IP Names</div> <div>Petition/Connection Types</div>
	<div>Import Data</div>	

Go to Menu External Links, and add the link by adding the link title and the URL.

Active Directory

Adobe Sign Integration

Advisor Portal

Contract/Document Default V...

Client Portal

Default Values

Delegation

DocuSign Integration

emSigner Integration

External Links

Hearing Verification Process

Document Content Search

Maker Checker Control

Menu External Links

Notifications

Outgoing Mail

Password Policy

Property	Default Value		Actions
Custom Link 1	<input type="text" value="Enter Link Title"/>	<input type="text" value="Enter Link Url"/>	<div>Save</div>
Custom Link 2	<input type="text" value="Enter Link Title"/>	<input type="text" value="Enter Link Url"/>	<div>Save</div>
Custom Link 3	<input type="text" value="Enter Link Title"/>	<input type="text" value="Enter Link Url"/>	<div>Save</div>
Custom Link 4	<input type="text" value="Enter Link Title"/>	<input type="text" value="Enter Link Url"/>	<div>Save</div>
Custom Link 5	<input type="text" value="Enter Link Title"/>	<input type="text" value="Enter Link Url"/>	<div>Save</div>
Custom Link 6	<input type="text" value="Enter Link Title"/>	<input type="text" value="Enter Link Url"/>	<div>Save</div>
Custom Link 7	<input type="text" value="Enter Link Title"/>	<input type="text" value="Enter Link Url"/>	<div>Save</div>
Custom Link 8	<input type="text" value="Enter Link Title"/>	<input type="text" value="Enter Link Url"/>	<div>Save</div>
Custom Link 9	<input type="text" value="Enter Link Title"/>	<input type="text" value="Enter Link Url"/>	<div>Save</div>

For more information about LEXZUR, kindly reach out to us at help@lexzur.com.

Thank you!