

How to Manage Company Authorized Signatories

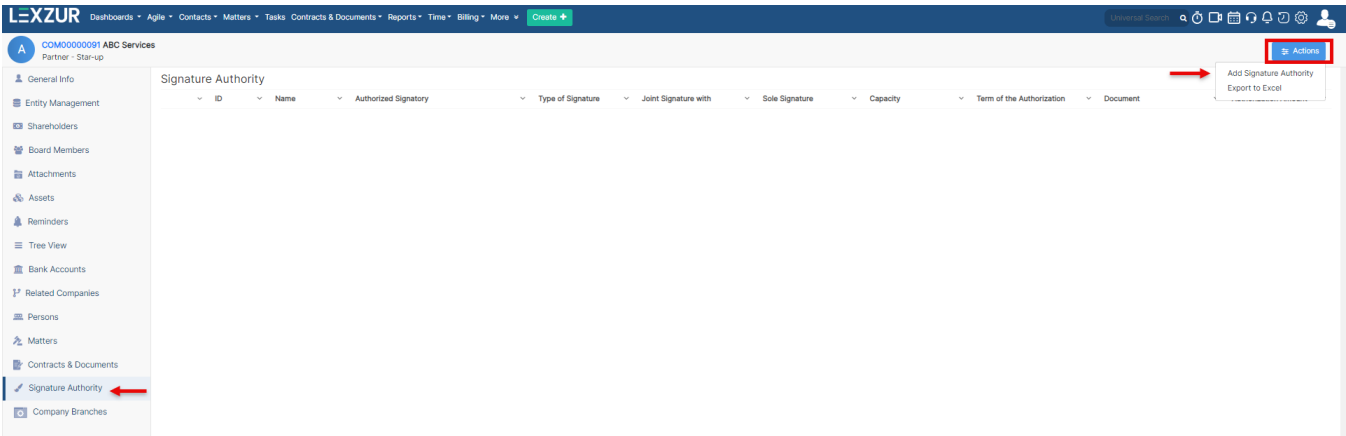
Objectives

- Insert Company authorized signatories in the database

Steps

The Signature Authority tab serves the purpose of monitoring individuals authorized to sign official documents on behalf of the company.

You can include authorized signatories by using the **Actions Add Signature Authority**



Specify the Name and the signature Type and save. You can set other signature details and attach any related files if needed.

Add Signature Authority

Name*

Contact

Start typing

Type of Signature*

Authorized Signatory

Joint Signature with

Sole Signature

Capacity

Term of the Authorization

Attach File

Choose File

No file chosen

Save

Cancel

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Thank you!